

If you call or write to us, please use this reference:



Department
for Work &
Pensions

DWP IBR Leap
Coventry Service Centre,
Cofa Court,
Cheylesmore,
Coventry,
CV1 2HJ

www.gov.uk

Telephone: 0800 169 0346
Textphone: 0800 169 0314

7 November / 2018

Employment and Support Allowance (ESA)

We need to look again at your previous claim

Dear

You were paid contribution-based Employment and Support Allowance (ESA) from 06 November 2013 to 08 July 2017, which replaced the Incapacity Benefit you were getting.

We need to look again at your claim to decide if you might also be eligible for income-related ESA for the above period. If you are you may be entitled to extra payments. These are called premiums.

For more information on income-related ESA please visit:
www.gov.uk/employment-support-allowance/what-youll-get

What you need to do now

We've sent you an ESA3 (IBR) form with this letter for you to fill in.

Please fill in the form, only with details of your circumstances **from** 06 November 2013 **to** 08 July 2017.

Please use the envelope we've sent you with this letter to send the form back to us. It can take 7 days to reach us by post.

Please read this letter in full.

If you need more information about this letter or need it in Braille, large print or audio please call us on

0800 169 0346

You don't need to fill in this form if during the whole time between 06 November 2013 and 08 July 2017:

- you had a partner and they were working for 24 hours or more a week
- you had or have savings over £16,000
- you had or have a partner who had or has savings over £16,000, or
- together you had or have savings over £16,000

This is because you won't qualify for income-related ESA if any of the above circumstances applied to you during the above period.

For more information about this please visit:

www.gov.uk/employment-support-allowance/eligibility

For information about other benefits you may be able to get, please visit: www.gov.uk/benefits-calculators.co.uk

Please let us know if you don't want us to look at your claim to check if you're eligible for income-related ESA from 08 July 2017. You can do this by calling us on the number at the top of this letter or by completing and returning the reply slip below using the enclosed envelope.

If you have any questions or need help filling in this form

You can contact us on the number at the top of the letter. If you have any difficulties filling in this form we can complete the form for you or someone else can do it for you. You can also ask a friend, relative or an organisation that you know and trust to help you.

What happens next

If we can pay you income-related ESA we'll write to tell you how your benefit has been worked out and how much you will be paid and when.

If we can't pay you income-related ESA we will write to tell you why.

More information

For more information about ESA please visit www.gov.uk and search for Employment and Support Allowance.

Yours sincerely,

Office manager

Reply Slip

Name:

National Insurance number:

If you don't want us to check if you're eligible for income-related ESA, for the period from 06 November 2013 to 08 July 2017, please tick the reason(s) below to let us know why:

- you had or have a partner and they were or they are working for 24 hours or more a week.
- you had or have savings over £16,000.
- you had or have a partner who had or have savings over £16,000, or together you had or have savings over £16,000.

Equality and Diversity

We are committed to treating people fairly, regardless of their disability, ethnicity, gender, sexual orientation, transgender status, marital or civil partnership status, age, religion or beliefs. Please contact us if you have any concerns.

Call charges

Calls to 0800 numbers are free from landlines and mobiles.